



Moldova

### REQUEST FOR QUOTATION (RFQ)

NAME & ADDRESS OF FIRM:	DATE: <b>14/06/2011</b>
	REFERENCE: <b>RFQ 11/00369</b>

Dear Sir / Madam:

You are kindly requested to submit your quotation for the following items before **16:30 (local time) on 29 June 2011.**

Item	Generic Description	Quantity
1.	<p><b>Portable Digital Voice Recorder with Conference Set, for audio recording, with the following parameters:</b></p> <ul style="list-style-type: none"> <li>• Digital audio recorder: <ul style="list-style-type: none"> <li>High-Quality or HD audio processing;</li> <li>Power: Included rechargeable batteries (chargeable while inserted in device) support for or AA/AAA batteries;</li> <li>External AC power adapter included</li> <li>RAM 4 Gb or better;</li> <li>External microSD/SDHC card support;</li> <li>USB 2.0 and/or 3.0 connection with PC and charging function while connected (USB cable included);</li> <li>PCM (WAV)/MP3/WMA formats support;</li> <li>PCM 48 kHz recording support;</li> <li>Recording time at 48 kHz - 5 hours and more;</li> <li>MP3 320 kbps recording for at least 24 hours of recording time;</li> <li>Manual recording / time programmed recording functions;</li> <li>Built-in stereo microphones;</li> <li>2x external microphones connection trough 3.5 mm mini jack;</li> <li>Playback/Delete/Index functions on device;</li> <li>Internal speaker with 320 mW working output or more;</li> <li>Audio management software included;</li> </ul> </li> <li>• Two high quality omni-directional microphones with tripods</li> <li>• Microphones sensibility: -38 dB/kHz. Freq. range: 20-20000 Hz;</li> <li>• Remote control;</li> <li>• Stereo Earphones;</li> <li>• Case for entire conference kit;</li> <li>• Operating Instructions in English (Romanian, Russian – optional)</li> </ul>	<b>10 (ten) units</b>
2.	<p><b>Photo camera with the following parameters:</b></p> <p>Type: Single-lens reflex digital camera  Effective picture angle: Approx. 1.5 x lens focal length or more  Effective pixels: 14.2 million or more  Image sensor: 22.3 x 14.9 or 23.1 x 15.4 mm CMOS sensor  Total pixels: 14.8 million or more  Sensor cleaning: Integration sensor cleaning system  Image size (pixels): 4,608 x 3,072 for large pictures  File format: NEF/RAW; JPEG: JPEG-Baseline compliant with fine (approx. 1:4), normal (approx. 1:8), or basic (approx. 1:16) compression; NEF/RAW + JPEG:  Single photograph recorded in both NEF/RAW and JPEG formats  Picture Control System: Standard, Neutral, Vivid, Monochrome, Portrait, Landscape; selected Picture Control can be modified  Media: SD (Secure Digital) memory cards, SDHC compliant  Mirror: Quick return type  Lens aperture: Instant return, electronically controlled  Type: Electronically-controlled vertical-travel focal-plane shutter</p>	<b>2 (two) units</b>

	<p>Lens mount::with AF contacts.  Release mode: Single-frame, continuous, self-timer, remote  Self-timer: Can be selected from various durations stating from 5 seconds or less(time interval not critical)  Remote control: Remote shooter feature and option included  Autofocus: autofocus sensor module with TTL phase detection  Focus point: Can be selected from 9 focus points or more  AF-area mode: Single-point AF, dynamic-area AF, auto-area AF  Focus lock: Focus can be locked by pressing shutter-release button halfway (Single-servo AF) or by pressing AE-L/AF-L button  Built-in flash: Approx. 12/39 (m/ft, ISO 100),  Flash control: TTL: i-TTL balanced fill-flash and standard i-TTL; Auto aperture; Non-TTL auto; Range-priority manual  Flash mode: Auto, auto with red-eye reduction, fill-flash  External Flash  Illumination angle: Compatible flash.  Automatically set in accordance with the focal length of the lens, in a range from 24mm to 105mm  White balance: Auto, incandescent, fluorescent, direct sunlight, flash, cloudy, shade, preset manual.  LCD monitor:3-in., TFT LCD with brightness adjustment  USB: Hi-Speed USB  Audio video output: Should be selected from NTSC and PAL  Supported languages: English required. Rumanian, Russian (optional).  Battery: One Rechargeable Li-ion Battery. Additional spare battery. Charger  AC adapter: AC Adapter with Power Connector included  Tripod socket: 1/4 in. (ISO 1222)  Carrying bag: Compatible carrying bag/bags/case for camera and offered options</p>	
<b>3.</b>	<b>Set of High-Definition (HD) recording camera and accessories with the following parameters:</b>	
3.1	<p>High -Definition (HD) camcorder with Multiple-format Recording:</p> <ul style="list-style-type: none"> <li>• 1080/50i, 1080/25p (1920 x 1080), 720/50p, 720/25p (1280 x 720), PAL, recording on Solid State storage (SD/SDHC, SxS or other),</li> <li>• 3 matrix: 1/2 inch Full HD CMOS, Signal/Noice: 54Db; horizontal resolution 1000TV lines; selectable formats 1080p and 720p,</li> <li>• Recording format: MPEG-2, HD HQ (35 Mbps), HD SP (25 Mbps), SD: DVCAM (25Mbps)</li> <li>• Audio input: XLR-type 3-pin (female) (x2), line/mic/mic +48 V selectable</li> <li>• Audio output: Phono jack (CH-1,CH-2) via A/V multi connector</li> <li>• Video: i.LINK IEEE 1394, 4-pin (x1), HDV (HDV 1080i) / DVCAM stream input/output, SDI output BNC(x1), HDSDI/SD-SDI selectable, HDMI</li> <li>• Composite output: Phono jack (x1) via A/V multi connector, PAL</li> <li>• Component output: Mini D (x1) via A/V multi connector</li> <li>• Included Lithium-Ion Battery pack (2 batteries) with capacity for camera operating time not less than 120 mins and battery charging unit</li> <li>• User and operation guides and service guide in English (Romanian, Russian - optional)</li> </ul>	<b>1 (one) unit</b>
	<b>Camcorder additional accessories</b>	
3.2	Additional Battery: Lithium-Ion Battery pack for camcorder with capacity for camera operating time not less than 240 mins	<b>2 (two) units</b>
3.3	Battery charging unit (external) for 2 batteries compatible with batteries in position 3.2, both batteries should be charged simultaneously	<b>1 (one) unit</b>
3.4	Camera Carrier Bag	<b>1 (one) unit</b>
3.5	Camera Protection sleeve (against rain and cold)	<b>1 (one) unit</b>
3.6	Reportage Microphone Omni directional, dynamic: 40-18000 Hz, Impedance 350 Ohm , Min Terminating Impedance 1000 Ohm, sensibility 2,0 mV/Pa	<b>1 (one) unit</b>
3.7	Shotgun Microphone for camcorder: Impedance 1 Kohm Noise Level 25 dB, Dynamic Range 85 dB, Max Sound Pressure 110 dB, Audio Input Details: Stereo (mid-side) - 90 - 100 - 15000 Hz - Effective Output Level -51 dB - Output Impedance 1 KOhm 20%	<b>1 (one) unit</b>
3.8	UHF Synthesized Wireless Microphone System for camcorder, freq. range: 798-822MHz; Emitter and reception modules, portable, occupied RF Bandwidth: 24 MHz Frequency response: 40 Hz - 18 kHz	<b>1 (one) unit</b>

3.9	Portable LED light Kit, installed on camcorder: including projector and optic kit. Lighting directions: Vertical approx. 45 degrees; Horizontal approx. 60 degrees (without lens), 30 degrees (with lens) Power: 16 Watt, Working temperature from +32 to +104 °F (0 to +40 °C), Storage temperature -4 to +140 °F (-20 to +60 °C) 3200 K filter kit, Battery adaptor code, cable length approx. 3 4/5 ft. (1.2m), Operation instructions in English (Romanian, Russian – optional)	<b>1 (one) unit</b>
3.10	Tripod with panoramic head, compatible with camcorder: Capacity (load): max. 6 kg, 55 mm / 2.2 " C. of G Counterbalance: selectable 3 steps, plus zero Top entry "sideload" rapid camera attachment, Illuminated level bubble with "low battery" indicator, Ball Base: 75 mm, Tilt Range: +90° -60°, Pan Range: 360° (if required, with additional included tripod adapter for camcorder)	<b>1 (one) unit</b>
3.11	Memory Card USB reader with high-speed USB interface (USB 2.0 or USB 3.0 compliant), compatible with Memory Card used in Camcorder position 3.1, Data-transfer speed 160 Mb/s (Write), 240 Mb/s (Read)	<b>1 (one) unit</b>
3.12	16 Gb Compatible Memory Card, High-Speed Class Rating: Class 4: 4MB/sec minimum data transfer rate, Class 6: 6MB/sec minimum data transfer rate, Class 10: 10MB/sec minimum data transfer rate, Form Factor – SDHC, SxS or other media type compatible with camcorder, File Format - FAT32	<b>10 units</b>
3.13	Memory Card Adapter SDHC to ExpressCard/34 (optional, if camcorder will have ExpressCard/34 slot)	<b>1 (one) unit</b>

<b>CONDITIONS</b>	
Delivery Term (INCOTERMS 2000) & Place	<input type="checkbox"/> FCA <input type="checkbox"/> CPT <input checked="" type="checkbox"/> <b>DDU</b>
Delivery Place	<b>131, 31 August 1989 Street, MD-2012 Chisinau, Moldova</b>
Payment Terms	<b>100% upon delivery and inspection of equipment</b>
Validity of Quotation	<input type="checkbox"/> 30 DAYS <input checked="" type="checkbox"/> <b>60 DAYS</b>
Preliminary Examination - Completeness of quotation.	<input type="checkbox"/> Partial bids permitted <input checked="" type="checkbox"/> <b>Partial bids not permitted</b>
Quantity change	<b>The UNDP reserves the right to modify the quantity by 25% of the tendered goods</b>
General Terms and Conditions	UNDP General Terms and Conditions for Goods/Services <a href="http://www.undp.org/procurement/operate.shtml">http://www.undp.org/procurement/operate.shtml</a>

<b>Please state</b>
Details on delivery period:
Details on warranty/guarantee conditions:
Name and address of authorized service in Moldova:

<b>REQUIREMENTS</b>
<u>Language</u> : All documentation, including installation and operating manuals shall be in:
<input checked="" type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Spanish <input checked="" type="checkbox"/> Others: ( <i>Romanian</i> )
Electricity: <b>Volt: 220</b> Hz: <b>50-60</b> phase AC:
<b>QUOTATIONS/OFFERS PRESENTATION REQUIREMENTS:</b> The quotation/offer shall contain the following: <ul style="list-style-type: none"> <li>• Company profile (brief information up to 3 pages);</li> <li>• Detailed description of the offered equipment;</li> <li>• Quotation for each item in MDL, USD or EUR exclusive of VAT (Evaluation will be made in USD. Other currencies shall be converted into USD at the UN Operational Rate of Exchange on the day of competition deadline);</li> <li>• Additional information as requested under the "Please state" section;</li> <li>• Statement on adherence to UNDP General Terms &amp; Conditions and Payment &amp; Delivery Terms above;</li> </ul>

- Statements or certificates of quality for the offered equipment (if international quality certificate presented, national certificate is not required);
- Statements or certificates of origin for the offered equipment;
- Offers shall be presented in English or Romanian.

**MINIMUM QUALIFICATION REQUIREMENTS:**

- Minimum 1 year of experience in the field;
- Adherence to UNDP General Terms and Conditions and Payment and Delivery Terms above;
- Availability of authorized service in Moldova;
- Availability of certificates of quality and origin for the offered equipment;
- Minimum warranty of 1 year;
- Maximum delivery period not to exceed 21 calendar days upon signature of contract.

**Offers will be evaluated based on their responsiveness to the technical specifications and the minimum qualification requirements, within the "either in or out" rule.**

NAME, FUNCTIONAL TITLE: **Sergiu GALITCHI, Project Manager " Support to Parliamentary Development in Moldova"**

Signature:  DATE: 17.06.2011

CONTACT PERSON: Sergiu Galitchi, Project Manager([sergiu.galitchi@undp.org](mailto:sergiu.galitchi@undp.org))

CONTACT ADDRESS: UNDP Moldova, 131, 31 August 1989 Street, MD-2012 Chisinau

**SUBMISSION OF OFFERS:**

Offers shall be marked with the note "**RfO: Audio & Video Equipment – Parliament Project**".

Offers shall reach the UNDP office not later than **29 June 2011, 16:30 (local time)**.

Offers can be submitted either in hard copy, or electronically. Offers received by fax will be rejected. Incomplete offers shall not be examined.

a) Documents/offers in hard copy need to be submitted in a sealed envelope and addressed to:

**UNDP Moldova,  
131, 31 August 1989 Street, MD-2012 Chisinau  
Attention: Registry Office/Service Center**

b) Offers sent electronically need to be addressed to the following e-mail address:

**[tenders-Moldova@undp.org](mailto:tenders-Moldova@undp.org)**